



**City of Stafford
Fire Department
2702 South Main Street
Stafford, Texas 77477-5599
281-879-7397**



Position: Duty Crew Personnel (Regular Part-Time 1,475hrs max)
Department / Division: Stafford Fire Department
Starting salary: \$14.25hr Fire Fighter + certification pay
\$15.25hr Lieutenant + certification pay
\$16.25hr Captain + certification pay
Benefits: TMRS Retirement
Submit application: Attention Esther Garza at egarza@staffordtx.gov
Posting Date: November 30, 2016
Deadline: December 14, 2016

Key Job Responsibilities Fire Fighter:

- Function as Incident Commander and company officer as necessary during responses to Fire, EMS, Rescue and Hazardous Materials incidents.
- Perform firefighting, rescue, EMS, hazardous materials and maintenance duties as outlined in department policy, procedures, guidelines and directives and protocols.
- Comply with department policies, procedures, guidelines and directives.
- Perform all other duties as directed by supervisory personnel.

Key Job Responsibilities Lieutenant:

- Supervise on-duty personnel during duty crew hours of operation and as necessary.
- Function as shift supervisor, Incident Commander and company officer as necessary during responses to Fire, EMS, Rescue and Hazardous Materials incidents.
- Perform firefighting, rescue, EMS, hazardous materials and administrative duties as outlined in department policy, procedures, guidelines and directives and protocols.
- Conduct training classes for on-duty personnel as directed.
- Ensure compliance with department policies, procedures, guidelines and directives.
- Perform all other duties as directed by supervisory personnel.
- Manage assigned projects as assigned.

Key Job Responsibilities Captain:

- Supervise on-duty personnel during duty crew hours of operation and as necessary.
- Function as shift supervisor, Incident Commander and company officer as necessary during responses to Fire, EMS, Rescue and Hazardous Materials incidents.
- Perform firefighting, rescue, EMS, hazardous materials and administrative duties as outlined in department policy, procedures, guidelines, directives and protocols.
- Conduct training classes for on-duty personnel as directed.
- Ensure compliance with department policies, procedures, guidelines and directives.
- Perform all other duties as directed by supervisory personnel.
- Manage assigned department divisions and projects as assigned.

Knowledge / Skills:

- Must possess a strong knowledge of the Incident Management System, fire ground strategy and tactics, current rescue practices and EMS patient care standards.
- Must be able to work in combination department composed of both volunteer and part-time fire suppression and EMS personnel.

Minimum Qualifications (Upon application and for length of employment):

- ALL: Must be an employee of a career or combination fire department, fire training institution or fire/arson investigation agency
- ALL: TDSHS EMT-Basic certification and satisfactorily pass annual EMS protocol testing with department Medical Director
- ALL: NIMS 100, 200, 700, and 800
- ALL: Valid Texas Class "B" drivers license
- ALL: Must provide a minimum of 120-hours of availability per month for scheduling including a minimum of 24-hours of availability on Saturdays and Sundays.
- ALL: Must work a minimum of 90-hours per calendar month including a minimum of 10-hours of a Saturday or Sunday per month
- ALL: Failure to meet above hour requirements for any 3-months in a calendar year will result in reclassification to part-time status
- ALL: Must pass department physical examination and drug/alcohol screening
- FIRE FIGHTER: TCFP Basic Structural Fire Fighter
- LIEUTENANT: TCFP Intermediate Fire Fighter; Fire Officer I; Fire Instructor I 3-years experience as FF/EMT with combination department
- CAPTAIN: TCFP Advanced Fire Fighter; Fire Officer II or Assoc Degree; Fire Instructor II; 3-years experience as Lieutenant/EMT, or equivalent, with combination department
- PREFERRED: TCFP Fire Officer, Hazardous Materials Technician and Inspector certifications, NFA Incident Safety Officer certification, NIMS ICS 300 and 400 certification and TDSHS EMT-I and EMT-P certifications

Posting is for 1-position within any of above classifications